

HEALTH ACT 2006 SMOKE FREE POLICY

PURPOSE:

This policy has been developed to protect all employees, members, guests and service users from second hand smoke and to assist the compliance with the smoke free provisions of the Health Act 2006 and the related regulations which come into force at **06.00 hours on SUNDAY 1ST JULY**.

Exposure to second hand smoke, also known as passive smoking, increases the risk of lung cancer, heart disease and other illnesses. Ventilation or separating smokers and non smokers, within the same air space does not stop potentially dangerous exposure.

POLICY:

It is the policy of Maltravers Social Club Limited that all employees have a right to work in a smoke free environment. Therefore all rooms in the club house and all work places are smoke free from 1st July 2007 - there are no exceptions. This policy applies equally to members, guests, visitors, staff and service personnel. The club will be liable to a heavy fine if it does not enforce this policy.

EXTERNAL AREAS:

Smoking will be permitted on the benches situated outside the front of the club and will be subject to compliance with various laws such as litter control, noise pollution and licensing matters, etc. Smoking will not be permitted in any other outside area.

It will not be permitted for members and/or guests to consume alcohol whilst in this area.

IMPLEMENTATION:

Overall responsibility for implementation of this policy will be with the managing committee. All staff are obliged to adhere to and facilitate the implementation of this policy.

The managing committee will ensure that all existing employees, members, guests, visitors and service personnel are aware of the policy and of their role in the implementation and monitoring of the policy. The managing committee will ensure that all existing staff and new staff are given a copy of this policy.

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Appropriate signage will be clearly displayed at or near to all entrances to the club.

NON COMPLIANCE:

Any person found smoking or attempting to smoke, will, in the first instance be drawn to the smoke free policy and will be asked to extinguish immediately, be asked to move to the smoking area or leave the premises.

Any person who continues to smoke will be informed that he/she will not be served at the bar and will be asked to leave the premises. They will also be informed that they will be reported to the committee for disciplinary action.

Disciplinary procedures as currently laid out in the club rule book will be followed if members do not comply with this policy. Disciplinary procedures will also be followed if members of staff fail to comply.

A record will be maintained of all incidents and outcomes relating to noncompliance.

HELP STOP SMOKING -----

NHS SMOKERS HELPLINE 0800 169 0169